

THE ARCHIVES OF THE EPISCOPAL CHURCH

Inventory to the

**RECORDS OF THE AMERICAN CHURCH INSTITUTE
1867-1968**

12.3 cubic feet (32 boxes, 1 oversized wrapped item, 7 flat blueprints)

RECORD GROUP 61

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AGENCY HISTORY

The Institute – An Introduction

The American Church Institute for Negroes, begun in 1906 and renamed as the American Church Institute in 1961, was the institutional Church's response to the alarming disparity between educational opportunities for African Americans and privileged whites within the church. Its predecessor, established in 1865 by the General Convention, was the Protestant Episcopal Freedmen's Commission (renamed the Commission of Home Missions to Colored People in 1868), which functioned under the auspices of the central Board of Missions. Charged with the mandate to regain a foothold in the African American community after a decline in membership following the Civil War, the Commission focused on founding schools in the South to provide higher education and religious instruction to African Americans.

In 1904, the Board of Missions dissolved the Commission, believing that the results gained in its forty years of operation were too small to justify continued funding. Despite this dissolution, investigation of the needs of African Americans within the Church carried on, and in 1906 the American Church Institute for Negroes (ACIN) was established to coordinate the Church-affiliated schools and re-focus attention on the educational needs of men and women of color. The organization's strategy was to train African Americans to be successful tradesmen, businessmen, teachers, and clergy (and in the case of women, homemakers as well) who would return to their communities and spread the benefits of their education to others.

ACIN leadership positions initially were filled by white churchmen, the longest-serving of whom was Rev. Dr. Robert W. Patton, initially appointed as Special Representative in 1914. After the death in 1919 of ACIN's president, the Rt. Rev. David H. Greer, Patton was made its first director, serving until 1940 and again as acting director from 1942-1944. ACIN later elected African American officers, most notably, the Rev. Dr. Tollie L. Caution, who served as assistant director from 1955-1957 and as secretary from 1957-1967.

ACIN made it a practice to give support to only one school in any state, although exceptions were made for Virginia and North Carolina. Six other southern states were homes to ACIN schools (Alabama, Georgia, Mississippi, Louisiana, Tennessee, and South Carolina), and one school in Texas received funds from ACIN but was never officially brought under its oversight. The eligibility criteria for a school to qualify for ACIN support included that the school be located in the area of greatest concentration of African Americans in its state and that it receive financial support from all of the dioceses in its state.

St. Paul's Normal and Industrial School (Lawrenceville, Virginia), St. Augustine's Normal School and Collegiate Institute (Raleigh, North Carolina), and Bishop Payne Divinity School (Petersburg, Virginia)¹ were the first and largest schools administered by ACIN. Later, Fort Valley High and

¹The Bishop Payne Library at Virginia Theological Seminary holds Bishop Payne Divinity School Records, 1885-1953, RG V19, collection description available at http://www.vts.edu/BPL/Bishop_Payne_Divinity_School/BPDS_Records.htm

Industrial School (Fort Valley, Georgia) and then Voorhees School and Junior College (Denmark, South Carolina) joined ACIN as schools receiving the largest percentage of available funds. Fort Valley's transfer to the State of Georgia in 1939 (though ACIN continued its support to the school) and the closing of Bishop Payne in 1949 left the core institutions of St. Paul's, St. Augustine's, and Voorhees, which were the only schools remaining under ACIN when the organization dissolved in 1967. These three schools still remain in operation as of 2003, as do Fort Valley State University and also St. Philip's Junior College (San Antonio, Texas). Although never an official ACIN school, St. Philip's is currently the largest of the schools for which ACIN provided funds. Other schools that were affiliated with ACIN but are no longer in existence are Calhoun School (Lowndes County, Alabama), Gailor Industrial School (Mason, Tennessee)², Gaudet Normal and Industrial School (New Orleans, Louisiana), Okolona Industrial School (Okolona, Mississippi), St. Agnes Hospital and Nursing School (Raleigh, North Carolina), and St. Mark's School (Birmingham, Alabama).

By the 1960s ACIN, now renamed the American Church Institute (ACI), saw the need to reevaluate the usefulness of its mission in light of integration. At the same time, others in the national Church questioned the continuation of funding of segregated schools in America's changing cultural atmosphere. Concerns about the segregated atmosphere of the school environments and church involvement in the continuation of that situation prompted a study whose final report (1967) eventually determined that ACI should no longer continue its work. William K. Selden, then President of the Church Society for College Work, chaired the subcommittee which studied the function of ACI itself and concluded that the church could best influence higher education if it redirected its energies from the running of colleges to a systematic and cooperative program that encompassed all higher education environments, in anticipation of greater nationwide integration. That same year the Executive Council voted to dissolve ACI, and the Home Department assumed control of the financial responsibilities for the three remaining schools. The General Convention's continuing financial commitment to the historic black colleges is an outgrowth of the Episcopal Church's educational work through ACI.

The ACI archive documents the efforts of the Episcopal Church to provide a mission to African Americans in need of educational opportunities for advancement in the pre-Civil Rights era. The call for desegregation of schools and church life in the wake of the Civil Rights Acts of 1957 and 1964 brought the nature of ACI's work into question, and the change in the nation's cultural direction led to the dissolution of the organization in 1967.

Directors

Rt. Rev. David H. Greer, 1906-1919 (President)
Rev. Dr. Robert W. Patton, 1914-1940
Rev. C. E. Bentley, 1940-1942
Rev. Dr. Robert W. Patton, 1942-1944
Rev. Dr. George A. Wieland, 1944-1946
Rev. C. E. Bentley, 1946-1948

²The Tennessee State Library and Archives holds Gailor Industrial School Records, 1917-1973, Microfilm #490 (1 reel, 500 items), collection summary available at <http://www.state.tn.us/sos/statelib/pubsvs/mguide05.htm>

Rev. Dr. George A. Wieland, 1948-1953
Rev. Dr. William G. Wright, 1953-1960
Marvin C. Josephson, 1960-1968

The American Church Institute Schools

Bishop Payne Divinity School, Petersburg, Virginia

Originally called St. Stephen's Normal and Theological School (having absorbed St. Stephen's Normal and Industrial School), Bishop Payne Divinity School was founded in 1878 as a branch seminary of the Virginia Theological Seminary. Its first graduate was James S. Russell, who went on to found St. Paul's Normal and Industrial School in nearby Lawrenceville. When the school was chartered by the State of Virginia in 1884, it was renamed in honor of the Rt. Rev. John Payne, the first Bishop of Liberia, as Bishop Payne Divinity and Industrial School. Enrollment decreased dramatically in the 1890s following several canonical actions by the church that marginalized its black congregations. The name was changed again in 1910 to Bishop Payne Divinity School when the school was given the power to confer the degree of Bachelor of Divinity. Maintaining an adequate budget to operate and improve the school, and competing with white seminaries which began to admit black students were constant challenges that led to the decision to close the school in 1949. Its assets were transferred in 1953 to the Virginia Theological Seminary for the purpose of recruiting and educating African Americans.

Calhoun School, Lowndes County, Alabama

Founded in 1892 as an industrial and teacher training school by Charlotte Thorn, Calhoun School was patterned after the Hampton Institute, an industrial school for blacks in Virginia at which Thorn had taught for a short time. Thorn served as the school's first principal until her death in 1932. Calhoun was taken over by ACIN in 1941 after St. Mark's School in Birmingham was dropped from ACIN's support. In 1945 the school's property was deeded over to the State of Alabama and it became a Lowndes County public school, still in operation as Calhoun High School in 2003. Principals included Jerome F. Kidder, Robert W. Brown (acting, 1940), Laura E. Brown (acting, 1940, 1943), William L. McDavid (1943), and M. H. Griffin (1943-). In 1976 the Calhoun School Principal's house was placed on the National Register of Historic Places.

Fort Valley High and Industrial School, Fort Valley, Georgia

Founded in 1895 by white and black community leaders, Fort Valley High and Industrial School was transferred to the control of the Episcopal Church in 1918 and was later renamed Fort Valley Normal and Industrial School, which operated as a two-year junior college. The school was associated with ACIN from 1917-1939, when it was taken over by the State of Georgia and combined with the State Teachers and Agricultural College to become Fort Valley College Center. Principals were John W. Davison (1902-1903) and Henry A. Hunt (1903-1938).

Fort Valley College Center, Fort Valley, Georgia

In 1939 Fort Valley Normal and Industrial School and the State Teachers and Agricultural College were combined by the State of Georgia to become part of the state's university system, with support

from the Julius Rosenwald Fund. Fort Valley was no longer expressly administered by ACIN from 1939 but the vast majority of its institutional appropriations continued to derive from ACIN through at least 1959 and perhaps until the dissolution of ACI in 1967. The Dioceses of Atlanta and Georgia also contributed support to the college. Directors were the Rev. J. Henry Brown (1939-1950) and the Rev. Odell G. Harris (1951-) who was formerly Warden at Bishop Payne Divinity School. In 1949 the school was designated as Georgia's land-grant institution for blacks. In 1966 the four-year liberal arts public college continued as Fort Valley State University and in 2003 had an enrollment near 2,500. In 2000 the Fort Valley State College Historic District was placed on the National Register of Historic Places.

Gailor Industrial School, Mason, Tennessee (formerly Hoffman-St. Mary's Industrial School)

Gailor Industrial School was founded in 1905 by the Rt. Rev. Thomas F. Gailor III, Bishop of Tennessee, and first became affiliated with ACIN in 1921. The school was originally named in part for donor the Rev. Charles A. Hoffman of New York and then renamed Gailor Industrial School in honor of Bishop Gailor after his death in 1935. Gailor developed into a four-year high school for girls and boys, including boarders. Principals included the Rev. Edward T. Demby (1905-1922), M. J. Nelson (1922-), the Rev. G.A. Stams (c.1928-), Dr. Prentice A. Pugh, and Dr. George E. Loder (1938-). Enrollment in 1928 was 250; in 1943, it was 360. Fire completely destroyed the school in 1945 but it continued to function and was rebuilt. ACIN appears to have discontinued funding the school in 1949. The Tennessee State Library and Archives hold records for the school which date from 1917-1973. The school's year of closing is not known.

Gaudet Normal and Industrial School, New Orleans, Louisiana

Frances Joseph-Gaudet, an African American woman, founded Gaudet Normal and Industrial School in 1900. Mrs. Gaudet raised the money necessary to buy land for the school and served as its principal. Originally called the Gaudet Boarding School for Boys, then the Colored Industrial Home and School, it grew from a home for orphaned and disadvantaged African American children to an elementary and high school for boarders and day students. In 1921 Mrs. Gaudet turned the school over to the Diocese of Louisiana by which the school came under the supervision of ACIN. Principals included the Rev. Joseph N. Carter, William J. Lawes (1926-), and Adrian P. Pertee (c.1951). Gaudet developed a cooperative relationship with Dillard University, an historically black university built near the Gaudet campus in 1935. The elementary portion of Gaudet's curriculum was discontinued by 1946, and the school then became known as Gaudet Episcopal High School. ACIN continued funding until about 1955 when the school closed and the Gaudet Episcopal Home opened in the same quarters.

Okolona Industrial School, Okolona, Mississippi

Founded in 1902 by Wallace A. Battle, Okolona Industrial School did not become affiliated with the Episcopal Church until 1920 when the Diocese of Mississippi and ACIN assumed oversight. When Battle became Field Secretary for ACIN in 1927, his wife Effie T. Battle took over as administrative head of the school and remained until the arrival of A. M. Strange in 1933. The school had been renamed Okolona College in 1932. Strange is credited with most of the modernization of Okolona's physical plant and equipment. The Rev. R. T. Middleton succeeded Strange as principal in 1940. After Middleton left in 1943 for war service, Dean C. L. Carter served

for a brief interim until W. Milan Davis, who had served as dean of the school from 1933-1940, took over as president in 1943. In 1965 the Diocese of Mississippi decided to transfer its funding from Okolona College to areas of the state it considered had greater need, and the school closed that same year. The campus remained unused until 1990 when the National Council of Negro Women purchased the site with plans of reinstating educational and other support programs for the African American community. The Okolona College site was placed on the National Register of Historic Places in 2002.

St. Augustine's Normal School and Collegiate Institute, Raleigh, North Carolina

St. Augustine's Normal School and Collegiate Institute was founded in 1867 by the Rev. J. Brinton Smith of the Freedman's Commission and the Rt. Rev. Thomas Atkinson, Bishop of North Carolina, from the beginnings of a day and Sunday school for African American children of Christ Church Parish established by Gertrude Haywood. Smith served as the first principal and Atkinson as the president of the Board of Trustees. The Rev. Aaron Burtis Hunter served as vice-principal from 1888 to 1891, then as principal from 1891 to 1915. In 1893 the school had changed its name to simply St. Augustine's School. Edgar H. Goold succeeded Hunter and remained as president until 1947 when Harold L. Trigg took over the post. In 1919 the school became known as St. Augustine's Junior College, then in 1928 as St. Augustine's College. For some time it was the only four-year liberal arts college for African Americans sponsored by the Episcopal Church. It was one of the first schools to be affiliated with ACIN in 1906 and remained under that organization until ACI dissolved in 1967. It remains a four-year liberal arts college with an enrollment in 2003 of about 1,400.

St. Agnes Hospital and Nursing School, Raleigh, North Carolina

After the appeal of Sarah L. Hunter, wife of St. Augustine's principal, to the General Convention of the need for a hospital in Raleigh for African Americans, St. Agnes Hospital and Nursing School was founded in 1896. The hospital occupied buildings on St. Augustine's grounds as both a hospital and nurses' training school. By 1931 it had grown to a one-hundred bed hospital serving 2,000 inpatients and outpatients annually. Initial staff included Dr. Hubert A. Royster, Dr. Catherine P. Hayden, Ednah H. Wheeler, and Sarah L. Hunter; later staff members were Dr. Mary L. Glenton, Dr. Jennie A. Duncan and Dr. Lemuel T. Delany, son of Bishop Delany, principal of St. Augustine's. St. Agnes was affiliated with ACIN from (apparently) 1906 until 1958 when ACIN discontinued appropriations in order to conform to its mission to support only church-related schools and in anticipation of a new county health system. St. Agnes Nursing School closed in 1959. St. Agnes Hospital was superceded by the introduction in 1961 of a county hospital, Memorial Hospital of Wake County. The St. Agnes campus was later renovated into an administrative center for St. Augustine's.

St. Mark's School, Birmingham, Alabama

St. Mark's School was founded in 1890 as an outgrowth of St. Mark's Church, a black Episcopal church which the Rev. J. A. Van Hoose, a white Birmingham businessman, helped establish in 1898. The Rev. C. W. Brooks served as principal from 1899 until his death in 1937 when he was succeeded by W. M. Perry. St. Mark's was an ACIN school from 1912 to 1941 when it was dropped due to the exorbitant expense necessary to renovate its buildings. Calhoun School in Lowndes County, Alabama was brought under ACIN oversight in its place. It is uncertain whether the school continued to operate after 1941.

St. Paul's Normal and Industrial School, Lawrenceville, Virginia

The Rev. James Solomon Russell founded St. Paul's Normal and Industrial School in 1888 and served as its principal until his death in 1935 when that office was taken over by his son, the Rev. J. Alvin Russell. In 1941 it began to offer a four-year degree program and changed its name to St. Paul's Polytechnic Institute. Earl H. McClenney became president of the school in 1950. The school's name changed again to St. Paul's College in 1957. At one time it was the largest of ACIN's schools with over 1,500 students; enrollment in 2003 was 600. The school was affiliated with ACI until its dissolution in 1967.

St. Philip's Normal and Industrial School, San Antonio, Texas

St. Philip's Normal and Industrial School was founded in 1898 by the Rt. Rev. James Steptoe Johnson, Bishop of West Texas, and was headed by Artemesia Bowden as its dean from 1902-1954. St. Philip's was never administered by ACIN, though appropriations were made to it from 1918-1931. It was incorporated into the San Antonio Independent School District in 1942 and became a municipal junior college, St. Philip's Junior College, affiliated with San Antonio Junior College and under control of the San Antonio Union Junior College District from 1946. It began admitting white students in 1955; in 2003 the majority of its student body was Latino. It is currently one of the four colleges in the Alamo Community College District and has a semester enrollment of over 8,000.

Voorhees School and Junior College, Denmark, South Carolina

Denmark Industrial School was founded in 1897 by Elizabeth Evelyn Wright, a graduate of Tuskegee Institute. Its name changed to Voorhees Industrial School in 1902, in honor of donors Mr. and Mrs. Ralph Voorhees of Clinton, New Jersey. In 1929 the curriculum expanded to include post-secondary education and the school was renamed Voorhees Normal and Industrial School. The name changed again in 1947 to Voorhees School and Junior College. Principals included Elizabeth Wright, Dr. J. E. Blanton, and (President) Cecil D. Halliburton. The school has been known as Voorhees College since it became a four-year college in 1962 and is still operating as of 2003 with a student body of 700. The school was affiliated with ACI from 1924 until its dissolution in 1967.

SCOPE AND CONTENT NOTE

The Records of the American Church Institute (ACI) are an organizational archive of approximately 12.5 cubic feet with a date span of 1867-1968, although the bulk of material falls between 1906-1967, the operating years of the organization. The records are housed in 31 document boxes, one oversized wrapped item, and flat file storage. The collection represents a reasonably comprehensive record of ACI during its lifetime and, in most cases, a much briefer synopsis of the life of each of the schools ACI administered. School records include copies of original documents that were sent to the ACI office to assist in the management of the school, reports to ACI, correspondence, and publications. The entire collection consists of correspondence, reports, legal documents, financial ledgers, publications, building plans, photographs, and ACIN's corporate seal.

Records of ACI are divided between ACI administrative records in series 1-9 that pertain to ACI as

an entity as well as to the schools it administered, and the separate subgroup titled “American Church Institute Schools” which consists of series 10-20. The series within this subgroup concern the individual schools that were affiliated with ACI. The administrative records in series 1-9 contain information about the schools as they were dealt with generally in ACI meetings, reports, and financial records.

The most complete picture of a school will be gained by consulting both its individual series and the ACI records that correspond chronologically with that school’s operation. Since the ACIN director did not keep separate files on individual schools prior to approximately 1930, no individual files are present relating to the following schools that were dropped from ACIN support before that date, although the schools are mentioned in ACIN administrative records: St. Athanasius School, Brunswick, Georgia, affiliated with ACIN from 1909 until its closing in 1927; St. Mary’s Industrial School, Columbia, South Carolina, affiliated with ACIN from [1910] to 1921; and Vicksburg Industrial School for Negro Youth (also known as St. Mary’s School), Vicksburg, Mississippi, affiliated with ACIN from 1909 to 1920.

Board of Trustees records contained in Series I provide comprehensive information about ACI and its schools through meeting minutes, reports, financial documentation, correspondence, and historical summaries. Series II consists of **Director’s** office records which give the most complete view of any of the ACI officers represented in the collection. Series III and IV, **General Agent’s** office and **Secretary’s** office records, contain significantly less information. The records of the **Treasurer’s** office comprise the largest series (V) in the collection and include extensive financial records from throughout the operational years of ACI, although the amount of treasurer’s correspondence and other papers is small. **General Convention** records in Series VI document ACIN’s participation at General Convention from the late 1930s to the early 1960s. Series VII consists of records of the **American Church Institute Study Committee** which analyzed ACI’s role in higher education in the mid-1960s. The **Reports and Articles** in Series VIII contain several internal ACI reports, studies, surveys, and proposals as well as articles about the role of the Church in African American education in general. Series IX, **Collective ACI College Records**, contains records dealing with several of the ACI schools as a group and blueprints of six ACIN schools.

The subgroup of ACI schools appears alphabetically as Series X to XX as follows:

- Series X:** Bishop Payne Divinity School, Petersburg, Virginia
- Series XI:** Calhoun School, Lowndes County, Alabama
- Series XII:** Fort Valley Normal and Industrial School and Fort Valley College Center
 - Series XII.i: Fort Valley Normal and Industrial School, Fort Valley, Georgia
 - Series XII.ii: Fort Valley College Center, Fort Valley, Georgia
- Series XIII:** Gailor Industrial School, Mason, Tennessee
- Series XIV:** Gaudet Normal and Industrial School, New Orleans, Louisiana
- Series XV:** Okolona Industrial School, Okolona, Mississippi
- Series XVI:** St. Augustine’s College and St. Agnes Hospital and Nursing School
 - Series XVI.i: St. Augustine’s College, Raleigh, North Carolina
 - Series XVI.ii: St. Agnes Hospital and Nursing School, Raleigh, North Carolina
- Series XVII:** St. Mark’s School, Birmingham, Alabama

Series XVIII: St. Paul's Normal and Industrial School, Lawrenceville, Virginia

Series XIX: St. Philip's Normal and Industrial School, San Antonio, Texas

Series XX: Voorhees School and Junior College, Denmark, South Carolina

Series XII is divided into the two phases of the Fort Valley school during its association with ACI; **Fort Valley Normal and Industrial School** operated as an Episcopal school while under ACI oversight, but was later transferred to the State of Georgia to become **Fort Valley College Center**, although it still received ACI financial support. Series XVI includes the records of both **St. Augustine's College** and **St. Agnes Hospital and Nursing School** which was established on St. Augustine's campus by the wife of the College's principal and was also supported by ACI.

The most voluminous series are those for the **Fort Valley** school, **St. Paul's Normal and Industrial School**, and **Voorhees School and Junior College**. The series for **St. Agnes Hospital and Nursing School** and **St. Philip's Normal and Industrial School** are sparse, and unlike the other school series they do not contain records of the schools' boards of trustees. Additional records of the individual ACI schools include correspondence, reports, financial records, publications, and the ACI Director's and other officers' correspondence with school officials. Survey reports for each of the Institute's schools were conducted in 1946 by the Division of Surveys and Field Services of the George Peabody College for Teachers, Nashville, Tennessee. Survey reports for six of the schools are included in this subgroup, and a summary report of all the schools is in Series IX.

Provenance Note

No information regarding the original accession of the Records of the American Church Institute is contained in the Archives' administrative files or in the Archives' bound accession log from 1961 to 1992. It is presumed that the collection was shifted to the Archives in Austin from the Episcopal Church Center during the period of the late 1960s or early 1970s, along with other large shipments of records. The records would have been gathered at the Church Center under the oversight of the DFMS Treasurer, Lindley Franklin, who also served as the last treasurer of ACT (1957-1968). (See also Series V). The Archives' administrative files do contain records concerning two small additions to the collection, accession numbers 77.34 and 78.2. The date of original processing is not identified, but the collection arrangement and description were revised in April 1982 to include records from a later accession. Substantial reorganization of the collection, including creation of a new archival arrangement scheme, historical background and content notes, preservation photocopying, and rehousing of the records was completed in 2003. Rare documents in fragile condition were transferred to acid-free paper, and the originals were maintained in mylar sleeves. Photographs and other visual materials were placed in mylar sleeves in order to preserve the quality of the photographs. The reprocessing was prompted by the Archives Board's commitment to documenting African American history in the Episcopal Church.

The records of the American Church Institute are open to researchers upon receipt of an application, available through the Research Office.

RELATED RECORDS

For related records in the Archives, see also the records the Episcopal Society for Cultural and Racial Unity, ca.1950-1979 (UP007, AR1998.122, and AR1998.117); the records of the Episcopal Commission for Black Ministries, 1974-1977 (RG159); the papers of the Reverend John B. Morris, 1950-1968, 1991 (AR1998.072, AR1999.015, and AR1999.080); and the papers of the Reverend Daisuke Kitagawa, 1923-1998 (various accessions). Visual materials relating to the American Church Institute can be found in the records of the Communications Office, 1928-1985 (RG179); the DFMS Missionary Program Photographs, 1884-1962 (RG301); the Records of *The Episcopalian*, 1960-1992 (UP286); and the Audio-Visual Collection (*Here Am I, Send Me: The Journey of Jonathan Daniels*, AR1999.078).

SERIES DESCRIPTION

Series I: Board of Trustees, 1906-1968 (1.5 cubic feet)

Board of Trustees records provide comprehensive information about ACI and its schools and include annual reports for most years between 1906 and 1940, meeting minutes complete from 1906 to 1967, reports to the National Council for most years between 1908 and 1953, Director's reports to the Board nearly complete for 1921 to 1967, and Board resolutions from 1948 to 1968. Founding documents, by-laws, ACIN's corporate seal, and articles of dissolution are present. A small amount of correspondence by ACI's President and by the Home Department Associate Director date from 1965 to 1967. Organizational histories and publicity articles generated by ACIN spanning 1906 to 1960, undated Institute Notes for *The Spirit of Missions*, and other reports provide good historical summary information for ACI. See Series 8 for additional reports created for internal use concerning ACI endeavors.

Series II: Director's office, c.1907-1910, 1917-1953, 1966-1967 (.6 cubic foot)

Director's office records are the most extensive of the documents available from ACI officers, including files of correspondence, speeches, and clippings for most of the operational years of the organization. Also in this series are correspondence and financial reports (1948-1953) concerning the misappropriation of funds by the ACIN Secretary from 1946 to 1953.

Series III: General Agent's office, 1905-1913 (.2 cubic foot)

General Agent's office records consist of a brief amount of correspondence generated by the Rev. Samuel H. Bishop while he held that position, including a campaign by the Church Institute Aid Association of New York to raise funds from prominent New York Episcopalians (1910-1913).

Series IV: Secretary's office, 1950-1952, 1963 (.04 cubic foot)

Secretary's office records consist of a small amount of correspondence, mostly generated by Mervyn M. Millikan while he held that position, including a publicity campaign for African American communicants (1950-1951). A small amount of correspondence by the Rev. Tollie L. Caution also appears (1963).

Series V: Treasurer's office, 1905-1913 (3.4 cubic foot)

Financial records make up the largest body of ACI administrative records. Financial journals (1920-

1962), a cash book (1920-1954), and ledgers (1920-1962, 1967) are the most voluminous records in the series and cover a large portion of the operating lifetime of ACI. Records relating to legacies, other funds, and investments (1906-1967) are the other most prevalent financial documentation, followed by ACI employee retirement plan records (1927-1934, 1950-1968). Financial statements and audit reports are complete from 1947 to 1967. Several versions of appeals from c.1910 to 1952 show ACIN's efforts to awaken interest in its causes. A small amount of correspondence from treasurers Louis J. Hunter (1921-1928) and Lindley M. Franklin, Jr. (1957-1968) appear from the early years and closing era of the organization.

Series VI: General Conventions, 1937-1952, 1961 (.2 cubic foot)

General Convention records document ACIN's participation at the Church's triennial meeting, both as representatives advocating for the organization and as occasional providers of singing entertainment. Photographs of ACIN display booths in the 1950s and early 1960s show their efforts to interest the Church at large in their endeavors to provide higher education to African Americans.

Series VII: American Church Institute Study Committee, 1963-1968 (.1 cubic foot)

American Church Institute Study Committee records contain proposals, correspondence, meeting minutes, and reports of the study undertaken by an outside agent to determine the future role of ACI and its schools in meeting the needs of African American students in the South. The Committee determined in its final report in 1967 that the energies of the Church should be directed away from operating segregated colleges and toward a comprehensive and cooperative strategy for all sectors of higher education. As a result of the report, ACI was dissolved.

Series VIII: Reports and Articles, 1929-1966 (.4 cubic foot)

This series includes several internal reports about ACI and its functions, including reviews of the organization's administrative structure (1946-1956), a study of diocesan financial support (1950), a National Council report with ACIN's response (1948), and a summary survey report of ACIN schools by the Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee in 1946 (individual school reports are found in the ACI schools subgroup). Completing the series are articles apparently not written by ACI personnel concerning the mission of the Episcopal Church in the African American community (1963, n.d.). See Series I for ACI organizational histories and published articles created by ACI for publicity purposes.

Series IX: American Church Institute College Collective Records, 1930-1934, 1945, 1950, 1963-1964 (.2 cubic foot)

Collective ACI College Records include minutes of meetings between ACI college presidents (1950, 1963-1964), other collective reports and documents (1930-1934, n.d.), and blueprints of six ACIN schools (1945): Bishop Payne Divinity School, Gailor Industrial School, Gaudet Normal and Industrial School, Okolona College, St. Paul's Polytechnic Institute, and Voorhees Normal and Industrial School.

Series X: Bishop Payne Divinity School, Petersburg, Virginia, 1929-1965 (.3 cubic foot)

Records in this series consist mainly of correspondence, especially from the ACIN Treasurer's office concerning the school's building fund (1932-1948, 1951), and also correspondence of the Rev.

George A. Wieland, Home Department Director and later ACIN Director (1929-1930, 1942-1951). Board of Trustees meeting minutes and correspondence (1938-1944, 1947-1948), financial documents (1939-1949, 1953-1954, 1964-1965), and two school catalogs (1945, 1946) constitute the records originating from within the school.

Series XI: Calhoun School, Lowndes County, Alabama, 1892, 1905, 1919-1921, 1933-1945 (.5 cubic foot)

This series contains by-laws of the school (1892, 1937) and records of the school's Board of Trustees, including meeting minutes and correspondence (1940-1944), annual reports (1919-1921), and reports to the National Council (1933, 1941). Also present is considerable correspondence by the ACIN Director (1940-1945) and Treasurer (1939-1944) on school matters. Financial records (1940-1945) and Calhoun pamphlets (1905, 1937) complete the series.

Series XII: Fort Valley Normal and Industrial School and Fort Valley College Center

Series XII.i: Fort Valley Normal and Industrial School, Fort Valley, Georgia, 1895-1940 (.5 cubic foot)

Records of the school include by-laws and Board of Trustees minutes and correspondence (1918-1939), information about the curricula (1935-1936, 1939), and a small amount of financial documentation (c.1920s, 1934-1939). Clippings and programs of the Fort Valley Glee Club (1934, 1937-1938) illustrate the group's activities. Articles, obituaries, and a typescript speech (1929-1931, 1933, 1938) of the school's longtime principal, Henry A. Hunt, recount his many awards and honors, including the Springarn Medal and the Harmon Award. ACIN Director's correspondence (1918, 1921, 1933-1940) deals in part with the transfer of the school from the Episcopal Church to the State of Georgia. See Series 12.2 for material relating to the school after the transfer, during which ACIN continued to financially support the school.

Series XII.ii: Fort Valley College Center, Fort Valley, Georgia, 1939-1959 (.4 cubic foot)

The bulk of this series consists of the ACIN Director's correspondence (1939-1947) with the director of Fort Valley College Center and others concerning financial, personnel, and general issues. The school's Board of Trustees records (1939-1952) include meeting minutes, correspondence, and reports. An address given by the school's Director-Chaplain to the Convention of the Diocese of Alabama is attributed by date (1952) to the Rev. Odell G. Harris. Historical information about the school is contained in a photo-illustrated report of 1942 and in school pamphlets (1953, n.d.). See Series 12.1 for records of the school before its transfer to the State of Georgia.

Series XIII: Gailor Industrial School, Mason, Tennessee, 1919-1951 (.3 cubic foot)

The school's Board of Trustees records (1935, 1940, 1944-1946) are slight, but other documentation is present concerning finances and the closing of Gailor Industrial School, dating from 1919 to 1951. ACIN Director's correspondence (1938-1944) is with Gailor's principal and the Bishop of Tennessee, and with others concerning the school's building projects. Historical information can be found in historical summaries (1924-1928) and publicity (1943). This series includes a survey report of the school by the George Peabody College for Teachers (1946).

Series XIV: Gaudet Normal and Industrial School, New Orleans, Louisiana, 1920-1952 (.2 cubic foot)

Records of the school include Board of Trustees minutes and reports (1940-1949, 1952) and financial records (1925-1953). ACIN Director's correspondence (1921, 1932, 1940-1945) is brief, primarily with Dr. Warren Kearny of the Gaudet Board of Trustees and the Church Periodical Club. Home Department Director, the Rev. George A. Wieland's correspondence (1949) concerns building projects and improvements to Gaudet's educational program. Historical summaries (1920-1934) and a school bulletin (1951-1952) provide background information. This series includes a survey report of the school by the George Peabody College for Teachers (1946).

Series XV: Okolona Industrial School, Okolona, Mississippi, 1921-1965 (.4 cubic foot)

School records include meeting minutes of the Board of Trustees (1938-1953, 1966) and its Executive Committee (1941, 1948-1952), the school President's reports (1937-1942, 1944-1946, 1948), and financial records (1935-1968). ACIN Director's correspondence (1937-1944, 1950-1951) is primarily with the school's principals and the bishops of Tennessee and Mississippi. A school pamphlet and bulletin (c.1943, 1950-1952) provide historical background and information on the curriculum. This series includes a survey report of the school by the George Peabody College for Teachers (1946).

Series XVI: St. Augustine's College and St. Agnes Hospital and Nursing School

Series XVI.i: St. Augustine's College, Raleigh, North Carolina, 1867, c.1900-1967 (.5 cubic foot)

Records of the school include its charter (1867) and initial agreement with ACIN (1906), Board of Trustees' meeting minutes and President's reports (1931, 1940, 1947-1954), and documents relating to building programs (1929, 1947). Financial records include audit reports almost complete from 1936-1967, correspondence (1939-1951), and budgets and salaries (1949-1954, 1957-1958). Correspondence is present between St. Augustine's president and the Home Department Director (1948-1954), as well as the ACIN Director's correspondence (1919-1943). This series also includes a survey report of the school by the George Peabody College for Teachers (1946). Two historical monographs of St. Augustine's (1917, 1937), summaries, articles and publicity (1933-1949), and a school catalog (1940-1941) provide historical and curricular information. Documents (1938-1941) are found in this series relating to Bishop Tuttle Training School, a Christian social work and religious education institution administered by St. Augustine's from 1925, including the school's bulletin, a survey report, and a National Council resolution to discontinue financial support of the school.

Series XVI.ii: St. Agnes Hospital and Nursing School, Raleigh, North Carolina, 1923-1933, 1942-1958 (.1 cubic foot)

The sparse amount of material representing St. Agnes consists of correspondence (1924, 1927), documents relating to building requirements (1944, 1946-1949), and audits and financial reports (1945-1952). Correspondence is also present from ACIN's Director (with the Bishop of North Carolina, 1942, 1944-1947) and its Executive Secretary (with St. Agnes' administrator, 1953-1955, 1958). A pamphlet and articles (1923, 1929, 1933) provide historical information of the

hospital and school. This series includes a survey report of the school by the George Peabody College for Teachers (1946). While St. Agnes was a separate entity, it resided on St. Augustine's campus and thus references to St. Augustine's College can be found in these records. See Series XVI.i for additional records.

Series XVII: St. Mark's School, Birmingham, Alabama, 1911-1912, 1924, 1931-1941 (.1 cubic foot)

The small amount of records for St. Mark's includes the school's Board of Trustees meeting minutes (1931-1935) and its report to ACIN in 1912. Correspondence of founding board member J. A. Van Hoose (1912) and principal the Rev. C. W. Brooks (1924) are very brief. Financial records relate to the school's mortgage (1933-1936), an audit report (1937), and an appeal pamphlet (1911). ACIN officers' correspondence covers 1930 to 1940. Historical summaries (1934, c.1940) and a report of the school (1935) provide information about the establishment of St. Mark's and its programs. The school's disassociation from ACIN in 1941 is touched upon in a Committee on Negro Work report (n.d.) and an ACIN memo (1941).

Series XVIII: St. Paul's Normal and Industrial School, Lawrenceville, Virginia, 1890, 1897, 1907-1957 (1.5 cubic foot)

Records of St. Paul's comprise legal documents concerning the founding of the school and Board of Trustees records including its own meeting minutes (1897, 1940-1951) and that of the Executive Committee (1940-1951), and reports from the principal complete from 1938 to 1957. Financial documentation spans from 1935 to 1957 and incorporates budgets, treasurer's reports, and audit reports. ACIN Director's correspondence (1911-1953) occurs with St. Paul's Board of Trustees members and school administration and covers financial, personnel, construction, and curricular topics. Correspondence from the Home Department Director (1949-1953) addresses a variety of topics including the search for a new president after the Rev. J. Alvin Russell's retirement. School publications from 1907-1948 include pamphlets, bulletins, and the *Southern Missioner*. This series includes a survey report of the school by the George Peabody College for Teachers (1946).

Series XIX: St. Philip's Normal and Industrial School, San Antonio, Texas, 1921-1937 (.06 cubic foot)

Of the small amount of documentation for St. Philip's in this series, the most extensive records are the ACIN Director's correspondence (1921-1937) which details the reasons that St. Philip's was never made an official ACI school. St. Philip's publications providing historical background include a brochure (c.1920s) and *Opportunity* (1923-1924, 1929). Documents relating to ACIN's financial appropriations to the school (1921, 1923, 1931, n.d.), correspondence of the Bishop of West Texas (1921-1922), and a report of an evaluative visit to the school (1926) complete the series.

Series XX: Voorhees School and Junior College, Denmark, South Carolina, 1923-1927, 1933-1956 (.8 cubic foot)

Records of the school's Board of Trustees include its by-laws (1926), meeting minutes (1939, 1941, 1949-1952), and the school President's annual reports (1947-1955). Financial documentation includes a treasurer's report and proposed budget (1937-1938), audit reports (1934-1956), and records relating to building construction (1947-1948). The ACIN Director's correspondence (1923-

1954) addresses a wide variety of issues. Background information about the school can be found in school reports (1926, n.d.), historical summaries (c.1925, 1940), school pamphlets (n.d.), and published articles (1941, 1953, n.d.). This series includes a survey report of the school by the George Peabody College for Teachers (1941), conducted earlier than the survey reports for other schools.

CONTAINER LISTING

Series I: Board of Trustees, 1906-1968

Box Folder

1	1	Certificate of Incorporation, incorporation plan, correspondence, 1906, 1935, 1948-1963
	2	By-laws, amendments, correspondence, 1906, 1920, 1933, 1939-1957
	3	Corporate seal
	4	Assignment of registered agent, annual reports to Virginia State Corporation Commission, 1957-1968
	5	Articles of dissolution, correspondence, 1967-1968
	6	Annual reports, 1906-1912, 1914-1915, 1927, 1929, 1931-1940 Meeting minutes
2	1	1906-1924
	2	1925-1944
	3	1944-1959
3	1	1960-1962
	2	1963-1967
	3	Meeting at Seabury House; Voorhees statement and "The Future of the Private College", 1951
	4	Board resolutions, 1948-1968 Reports to the National Council, (1908-1953 span)
	5	1908-1911, 1921-1941
	6	1945, 1947-1951, 1953
	7	Report by Executive Committee to Board of Missions, n.d.
	8	Report of the ACI, 1958, 1963-1964
	9	Message to the Church, c.1959
	10	Institute Notes for Spirit of Missions, n.d.
	11	Board member lists, 1955-1967 Director's reports to the Board, (1921-1967 span)
	12	1921-1927
	13	1928-1930
	14	1931-1934
4	1	1935-1940
	2	1945-1953
	3	1960-1967 General Agent's reports to the Board
	4	1905-1910, n.d.
	5	1911-1914
	6	Secretary's reports to the Board, 1962-1965
	7	Advisory Council minutes, opinions and verdicts, n.d.

Box Folder

- | | | |
|---|----|---|
| 4 | 8 | Corrigan, Rt. Rev. Daniel; President, correspondence, 1965-1967 |
| | 9 | Zabriskie, Rev. Philip T, Home Department, Associate Director; correspondence, 1966 |
| | 10 | Job analysis, job descriptions, n.d.
Organizational history, n.d. |
| | 11 | Committee on Negro Work request (pre-ACIN), n.d. |
| | 12 | Plan for the establishment of ACIN; riders to the original plan, n.d. |
| | 13 | Historical summaries, n.d.
Publicity, c.1906, c.1911, 1924-1925, 1927, 1942, 1945, 1950s, 1960, n.d. |
| | 14 | ACIN article typescript, c.1906 |
| | 15 | "Charities and the Commons" article typescript, c.1906 |
| | 16 | Church News (Diocese of Missouri) article submission, c.1911 |
| | 17 | Published articles concerning ACIN and ACIN-sponsored schools, 1924, 1925, 1945 |
| | 18 | Printed pamphlets, 1925, 1927, 1942, 1950s, n.d. |
| 5 | 1 | "The Protestant Episcopal Church: Policies and rationale upon which support of its Negro colleges is predicated," article by the Rev. Tollie L. Caution, 1960 |
| | 2 | ACIN news article typescript for the Boston Globe, n.d. |
| | 3 | Press release, n.d. |
| | 4 | Publicity department material, n.d. |
| | 5 | St. Augustine's graduate letter excerpts, n.d. |

Series II: Director's office, c.1907-1910, 1917-1953, 1966-1967

- | | | |
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| | | Correspondence, speeches, clippings, (c.1907-1967 span) |
| 5 | 6 | c.1907-1910 |
| | 7 | 1917-1929 |
| | 8 | 1920-1933 |
| | 9 | 1930-1934 |
| | 10 | 1935-1938 |
| | 11 | 1939-1945 |
| | 12 | 1960-1967 |
| | 13 | Report of purpose and needs (two versions), c.1906 |
| | 14 | Possible new schools; correspondence, 1922-1923, 1932 |
| 6 | 1 | "Aggrey of Africa" contest; correspondence and essays, 1930-1931 |
| | 2 | Institute Quintet, 1931, 1936 |
| | 3 | Patton, Rev. Robert W., biographical material, 1939-1940 |

Box Folder

- 6 “Millikan file.” Millikan, Mervyn M. (“Mac”), Executive Secretary;
 correspondence with George Wieland and William G. Wright, presidents of
 the Board of Trustees, includes report of cash disbursements misappropriated
 by Millikan from 1946 to 1953
- 4 1948-1951
- 5 1952-1953
- 6 Segregation debate, 1947-1953

Series III: General Agent’s office, 1905-1913

- General Correspondence and documents
- 6 7 1905-1910
- 8 1911-1913
- Church Institute Aid Association of New York; correspondence requesting aid,
 1910-1913
- 9 A-L
- 7 1 M-Z

Series IV: Secretary’s office, 1950-1952, 1963

- Millikan, Mervyn M. (“Mac”)
- 7 2 Publicity campaign for Negro communicants; correspondence, 1950-1951
- 3 Willing, Jessie G.; correspondence, 1952
- 4 Caution, Rev. Tollie L.; correspondence, 1963

Series V: Treasurer’s office, 1906-1911, 1920-1968

- 7 5 Finance Committee minutes, 1921
- 6 Hunter, Louis J.; correspondence, 1921-1928
- Franklin, Lindley M., Jr; correspondence, (1957-1968 span)
- 7 Correspondence; ACI legal, financial matters, 1957-1958, 1963-1964, 1966-
 1968
- 8 Correspondence; ACIN schools, 1957-1961
- Journals
- 9 1920-1954 (1 of 2)
- 10 1920-1954 (2 of 2)
- 11 1955-1962
- 12 Cash book, 1920-1954 (see oversized box 1)
- Ledgers
- 13 1920-1951 (1 of 3)
- 8 1 1920-1951 (2 of 3)

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8	2	1920-1951 (3 of 3)
	3	1950-1954
	4	1955
	5	1956-1962 (1 of 3)
9	1	1956-1962 (2 of 3)
	2	1956-1962 (3 of 3)
	3	1967
		Financial statements and audit reports, 1909, 1947-1967
	4	1909
	5	1947-1955 (1 of 2)
	6	1947-1955 (2 of 2)
	7	1956-1967
	8	Auditors' memo, 1964
10	1	Balance sheets, 1955-1968
	2	Budget estimate questionnaires for ACI schools, 1945
	3	Budgets, 1956-1968
		Advance Work Program, (1929-1952 span)
	4	1929-1936
	5	Summary of capital needs, 1950-1952
		Appropriations
	6	Appropriation to St. Paul's School, 1907-1908
	7	Board of Trustees appropriations summary, 1908
	8	Appropriations memo, n.d.
	9	Centralized purchasing plan for ACIN schools; correspondence and reports, 1930-1934
		Investments, (1953-1967 span)
	10	Transfer of assets from National Shawmut Bank, Boston, to Bank of New York; correspondence, 1953-1955
	11	Correspondence, ledgers, 1954-1955, 1957, 1959-1964, 1966-1967
	12	Pooling of investment funds; correspondence, 1955-1957
	13	Investment Counsel Account; Bank of New York reports, 1955-1957
		Bank of New York monthly investment statements
	14	1957
11	1	1960, 1962-1964
	2	Stocks and bonds investments; Spencer Trask and Co. reports, 1957, 1960-1967
	3	Tax exemption status; correspondence and forms, 1933, 1940-1954
		Insurance, 1930-1937
	4	Insurance policies of school properties survey; correspondence and report, 1930

<u>Box</u>	<u>Folder</u>	
11	5	Insurance fidelity bonds for persons handling funds; correspondence and bonds, 1931-1937
	6	Institute Endowment Fund; correspondence, lists of endowments, 1931-1936, 1938-1939, 1948-1949, 1957 Legacies, 1906-1911, 1920-1956
	7	Battle, Wallace A., 1948
	8	Beckwith, Isbon T., 1936-1937, 1941-1943, 1945-1949, 1951-1956
	9	Benson, Mary, 1920, 1922, 1932, 1945
	10	Coles, Mary, 1920-1921 Collins, Frederick K., 1928-1931, 1933, 1935 Davenport, Serena Hale, 1942 Davies, John C., 1935, 1944 Davis, Catherine B., 1933, 1935-1937
12	1	Ellicott, Josephine, 1946-1948 Fogg, Mary L., 1941, 1946-1949 Frazier, Laura 1910, 1921 Halmi, Mrs. Eugene (Sarah), 1961 Hawthorne, Rosamond F., 1906 Jones, Grace, 1940, 1942-1943 Lawrence, Margaret Schuyler, 1943 Logan, Lettie L., 1954-1955 Lovell, Cornelia Prime, 1922 McLaughlin, Josephine, 1937-1940
	2	MasonEllen Francis, 1931 Mason, Ida M., 1929 Mather, Katharine L., 1939-1943, 1949 Mather, Samuel, 1932
	3	Nichols, Elizabeth D., 1952-1953, 1955 Nichols, Henry, 1951-1953, 1955, 1956
	4	Paine, George L., 1935-1944, 1946-1954 Powell, Mary Alice, 1911, 1921, 1930 Ramee, Madeleine, 1932
	5	Raven, Ethel Paine, 1954 Rives, William C., 1922-1923 Runk, Emma Ten Broeck, 1938 Rust, Josephine Wheelwright, 1931 Scott, Robert, 1933 Stevens, Elizabeth R., 1930-1931 Tiffany, Charles C., 1907 White, William Curtis, 1939 Williams, Elizabeth S., 1951-1954

<u>Box</u>	<u>Folder</u>	
12	5	Zimmerman, Margaret E., 1920 Fiduciary funds, (1920-1957 span) Okolona endowment
	6	Correspondence, 1929-1932, 1934-1936, 1939, 1943-1944, 1946, 1948-1949 [photographs]
	7	Trust under the will of Catherine B. Davis, 1933-1934, 1936-1937, 1939-1945, 1947, 1949, 1957
13	1	St. Agnes Hospital Endowment Fund, 1956-1957
	2	St. Augustine's and St. Paul's Joint Endowment Fund, 1920-1922, 1949, 1953, 1957
	3	St. Paul's Home Economics Funds, 1929, 1933, 1935-1936, 1940, 1948-1949, 1957 Voorhees Endowment
	4	Correspondence, 1931-1932, 1934-1937, 1940-1945, 1949-1951, 1957
	5	Semi-Centennial Fund, 1943-1947 Legacies
	6	Chase, Richard C., 1932 Hooper, Jennie M., 1942 Kelsey, Elizabeth B., 1932 Norton, Ella M., 1938 Palmer, Helen M., 1939-1941
	7	Virginia Morgan Russell Memorial Scholarship (St. Paul's); ledger entries, 1956 Other Funds, (1926-1957 span)
	8	Robert W. Patton Memorial Fund; ledger entries, 1957
	9	Julius Rosenwald Fund, 1946-1947
	10	Mary J. Stroud Scholarship Fund, 1941-1943, 1946-1947, 1949-1950, 1956
	11	Undesignated legacy funds received from the National Council, 1926-1931
	12	United Negro College Fund, 1951-1952 Grants, 1964-1967, n.d. United Thank Offering
	13	Grant requests, 1966-1967
	14	Grant policy guidelines, n.d.
	15	Grants criteria meeting minutes, 1964 Scholarship records, 1954-1968, n.d.
	16	Scholarship applications and correspondence, 1954-1959 Confidential Scholarship Committee
	17	Budget and policies, 1964-1968 Confidential
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	2	Appeal letters, 1945-1948
	3	Petition to launch special appeal, 1952
	4	Appeal letters by R.C. Beadle and a "Principal", n.d.
	5	Appeal letter, recommendations for an appeal, n.d.
		Employee retirement plan, 1927-1934, 1950-1968
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	7	Correspondence, reports, pamphlets, 1950-1951
	8	Massachusetts Mutual proposed plans of group annuity, 1950-1951
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Series VI: General Conventions, correspondence and documents, 1937-1952, 1961

15	6	General Convention, 1937
	7	General Convention, 1940
	8	General Convention, 1943
	9	General Convention, 1946
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	12	Photographs of ACIN display, c.1950s, 1961

Series VII: American Church Institute Study Committee, 1963-1968

16	1	Correspondence, memoranda, reports, 1965-1968
	2	Minutes, 1965-1967
	3	Subcommittee reports, 1963-1967
	4	Final report, 1967

Series VIII: Reports and Articles, 1929-1966

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- ACI specific, 1929-1966, n.d.
- 16 5 [Reports on ACIN and individual schools, 1929-1955]
6 6 An Estimate of Our Negro Schools, 1930-1931, survey by Dr. E. George Payne
7 7 Educational Institutions Sponsored by the American Church Institute for Negroes: A Survey Report, by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tenn., 1946
8 8 [Review of ACIN administrative structure, 1946-1956]
9 9 Report on the American Church Institute for Negroes presented by the Committee of Reference of the National Council (2 copies) [and ACIN response], 1948
10 10 A Study of Diocesan Financial Support and Related Subjects Applied to a Group of Educational Institutions Affiliated with the American Church Institute for Negroes, Boston, Mass., 1950
11 11 Proposal for the Establishment of Three College Preparatory Centers, 1960s
12 12 [Prospectus, 1960s]
13 13 A Proposal for Reappraisal of the American Church Institute, 1965
17 1 Prospectus for a Study of Educational Potential of Three Colleges Sponsored by ACI, 1965
2 2 Proposal for a Program of Inter-Institutional Cooperation, 1966
3 3 [Fragment, ACIN report, page two only, n.d.]
4 4 Additional Suggestions, n.d.; on student field work, recruit of new school head
5 5 Legal Developments in Relation to Schools of the ACIN, n.d.
6 6 Report of the Chaplaincy in ACIN Schools, n.d.
- General, 1963-1965, n.d.
- 7 7 The Church and College: Partners, 1963
8 8 Church among the Negroes, n.d.
9 9 The Church and the City Negro, n.d.
10 10 [Literary essay on Negro schools, n.d.]
11 11 Negro Parishes and Missions, n.d.
12 12 A Plea for a Nation's Ward, n.d.
13 13 Prospects for Change: Predominantly Negro Colleges in the South. A Position Paper, n.d.
14 14 Peace in Vietnam: The Christian Commitment, 1965; New York Times articles (photocopies), 1965
15 15 Work of the Church for the Negroes, n.d.

Series IX: American Church Institute College Collective Records, 1930-1934, 1945, 1950, 1963-1964

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| 17 | 16 | ACI college presidents meeting minutes, 1950, 1963-1964 |
| | 17 | Report on St. Paul's, Bishop Payne, and St. Augustine's, n.d. |
| | 18 | Conference with ACIN college principals and business managers, 1930-1934 |
| | 19 | School asset and program summaries, n.d. |
| | 20 | Receipt inventory from schools, n.d. |
| | 21 | "Kinds of Ledgers a School Should Keep", n.d. |
| | 22 | Blueprints of ACIN school campuses (6), 1945 (see flat file cabinet 1, drawer 20) |

SUBGROUP 1. American Church Institute Schools

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| 17 | 23 | Board of Trustees meeting minutes and correspondence, 1938-1944, 1947-1948 |
| | 24 | Budget, audit reports, 1939-1949 |
| | 25 | Bishop Payne Divinity School fund, 1964-1965 |
| | 26 | Dr. Dix Memorial Fund for Negro theological education, 1953-1954 |
| | | Building Fund; ACIN Treasurer's correspondence |
| | 27 | 1932-1939 |
| | 28 | 1940-1942 |
| 18 | 1 | 1943-1948, 1951 |
| | 2 | Wieland, Rev. George A.; correspondence and documents, 1929-1930, 1942-1943, 1945-1951 |
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Series XI: Calhoun School, Lowndes County, Ala., 1892, 1905, 1919-1921, 1933-1945

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| 18 | 4 | By-laws, 1892, 1937 |
| | 5 | Board of Trustees and Calhoun Corporation; meeting minutes, correspondence, 1940-1944 |
| | 6 | Reports to the National Council, 1933, 1941 |
| | 7 | Annual report to Calhoun Board of Trustees, 1919-1921 |
| | 8 | Bentley, Cyril E., President of Calhoun Board of Trustees and Robert W. Patton, Director ACIN; correspondence, 1941-1944 |
| | 9 | Financial records, 1940-1945 |
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| | 10 | Calhoun's reorganization and transfer to ACIN, 1941 |

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	12	Carpenter, Rt. Rev. C. J., Bishop of the Diocese of Alabama; 1941, 1943
	13	Stokes, Rev. Anson Phelps; President of the Phelps-Stokes Fund; 1942
	14	Jones, Thomas Jesse, Treasurer, Calhoun School; 1941-1943
	15	McDavid, William C., Principal, Calhoun School; 1941-1943
19	1	Calhoun School staff, 1940-1941, 1943
	2	Girls' Friendly Society, U.S.A., 1941-1943
	3	Calhoun's transfer to the State of Alabama, 1943-1945
		ACIN Treasurer's correspondence
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	6	Pamphlets: "Calhoun Plantation Songs" (Supplement, 1905); Article on Calhoun, 1937

Series XII: Fort Valley Normal and Industrial School and Fort Valley College Center, Fort Valley, Ga., 1895-1959

Series XII.i: Fort Valley Normal and Industrial School, Fort Valley, Ga., 1895-1940

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	8	By-laws, 1933
	9	Board of Trustees file, 1918-1939
	10	Audit report, 1938
	11	Appeals, c.1920s, 1934
	12	Program of studies, 1935-1936, 1939
	13	Florence J. Hunt Infirmary annual report, 1936-1937
	14	Glee Club; newspaper articles, programs, schedule, 1934, 1937-1938
	15	<i>Fort Valley Messenger</i> ; school newspaper, 1937-1939
	16	Fort Valley reports, n.d.
	17	Hunt, Henry A., Principal; speech, articles, obituaries, 1929-1931, 1933, 1938
	18	Hunt, Florence J.; article typescript, letter to the editor, 1926, 1931
		ACIN Director's correspondence, (1918-1940 span)
	19	1918, 1921, 1933-1937 [pertaining mostly to Fort Valley's transfer to the State of Georgia]
	20	1938
20	1	January-March 1939
	2	April 1939-September 1940

Box **Folder**

- 20 Cochrane, Warren R; personnel file, 1936
 3 [*Confidential*]
 4 [Unclassified]
 5 Harris, Orelia, R.N.; dismissal, 1937-1938
 6 ACIN Treasurer's correspondence, 1938-1940

Series XII.ii: Fort Valley College Center, Fort Valley, Ga., 1939-1959

- 20 7 Charter and by-laws; correspondence, 1939-1940, 1950
 8 Board of Trustees' file, 1939-1952
 9 Budget, 1940-1953, 1959
21 1 Furnishings and equipment; correspondence, 1940, 1946-1947, 1951-1952
 2 Address before the Convention of the Diocese of Atlanta, by Director-Chaplain
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 3 Bywaters, L. R., Business Manager; 1939-1943
 4 Brown, Dr. J. Henry, Director, Fort Valley College Center; 1939-1940,
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 5 Social workers at Fort Valley Center, 1940-1943
 6 Bishop of the Diocese, 1944-1947
 7 Financial matters, 1939-1943
 8 Insurance, 1940-1943
 9 Thorne, Ethel Mary C.; legacy, 1939-1941
 10 "Fort Valley College Center" report with photographs, 1942 (two copies)
 11 Pamphlets, 1953, n.d.

Series XIII: Gailor Industrial School, Mason, Tenn. [formerly, Hoffman-St. Mary's Industrial School], 1919-1951

- 21 12 Board of Trustees minutes and documents, 1935, 1940, 1944-1946
 13 Historical summaries of Hoffman-St. Mary's, Gailor, 1924-1928
 14 Survey report of Gailor by Division of Surveys and Field Services, George
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 15 Financial correspondence and records, 1919-1944
22 1 Budgets, audit report, 1938-1948
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 3 Maxon, Bishop J. M. 1938-1940, 1942-1944

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- 22 4 Loder, Dr. George E., Principal; 1938-1944
- 5 Building projects, 1939-1944 (see flat file cabinet 1, drawer 20)
- 6 Closing of Gailor; correspondence, 1948-1949, 1951
- 7 Publicity, 1943

Series XIV: Gaudet Normal and Industrial School, New Orleans, La., 1920-1952

- 22 8 Board of Trustees minutes and reports, 1940-1949, 1952
- 9 Historical summaries and correspondence, 1920-1934
- 10 Survey report of Gaudet by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee, 1946
- 11 Report of the Visiting Committee on the Evaluation of the Gaudet Episcopal High School, 1951
- 12 Treasurer's reports, financial statements, budgets, 1925-1934, 1947-1953
- 13 Audit reports, 1935, 1938-1941, 1943, 1950-1952
- ACIN Director's correspondence, (1921-1945 span)
- 23 1 Kearney, Dr. Warren; Gaudet Board of Trustees, 1921, 1932, 1940
- 2 Church Periodical Club, 1942-1943, 1945
- 3 Wieland, Rev. George A., Home Department Director; correspondence, 1949
- 4 Bulletin, 1951-1952

Series XV: Okolona Industrial School, Okolona, Miss., 1921-1965

- 23 5 By-laws, 1946
- 6 Board of Trustees meeting minutes, 1938-1953, 1966
- 7 Executive Committee meeting minutes, 1941, 1948-1952
- 8 President's reports, 1937-1942, 1944-1946, 1948
- 9 Survey report of Okolona by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee, 1946
- 10 Budgets, financial statements and reports, 1939-1954
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- 11 1935-1943
- 12 1944-1948
- 13 1949-1954, 1964-1965
- 14 Loans and grants, 1939, 1957-1958
- 24 1 Building project, 1947-1948
- 2 Sale of real estate; correspondence, 1966-1968

Box Folder

ACIN Director's correspondence, (1937-1951 span)

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| 24 | 3 | Bishops Maxon, Green and Gray, 1938-1940 |
| | 4 | Bishops Maxon, Green and Gray, 1939-1940 Confidential |
| | 5 | Strange, A. M., Principal; 1937-1940 |
| | 6 | Middleton, Rev. Richard T., Principal; 1940-1943 |
| | 7 | Davis, W. Milam, Principal; 1950-1951 |
| | 8 | Requests for financial assistance, 1939-1944 |
| | 9 | ACIN Associate Director's correspondence, 1921, 1935, 1940 |
| | 10 | Pamphlet, Bulletin, c.1943, 1950-1952 |

Series XVI: St. Augustine's College and St. Agnes Hospital and Nursing School, Raleigh, N.C., 1867-1967

Series XVI.i: St. Augustine's College, Raleigh, N.C., 1867, c.1900-1967

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| 24 | 11 | Charter, 1867 |
| | 12 | Agreement with ACIN, 1906 |
| | 13 | Report by ACIN officer, incomplete, c.1900 |
| | 14 | Board of Trustees meeting minutes including President's reports, 1931, 1940, 1947-1954 |
| | 15 | Report to ACIN Trustees, 1956 |
| | 16 | Home Department Director's correspondence with Harold L. Trigg, President of St. Augustine's; 1948-1954 |
| | 17 | Survey report of St. Augustine's by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee, 1946 |
| | 18 | "Survey report of the Bishop Tuttle Training School" and Resolution of the National Council suspending Bishop Tuttle Training School, 1941 |
| | 19 | Building programs; correspondence, plans and documents, 1929, 1947 |
| | 20 | Financial correspondence, 1939-1951 |
| 25 | 1 | Budget and salaries, 1949-1954, 1957-1958 |
| | | Audit reports |
| | 2 | 1936-1941 |
| | 3 | 1942-1948 |
| | 4 | 1949-1951, 1953, 1957 |
| | 5 | 1963, 1964, 1967 |
| | | ACIN Director's correspondence, (1919-1943 span) |
| | | Principal, Bishop, etc., 1919-1943 |
| | 6 | 1919-1939 |
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| 25 | 7 | 1940-1943 |
| | 8 | Student strike, 1943 |

- 9 St. Augustine's College catalog, 1940-1941
- 26 1 Historical monographs: A History of St. Augustine's, 1867-1937; A Record of Fifty Years, 1867-1917; 1917, 1937
- 2 Historical summaries, articles, publicity, 1933-1949

Series XVI.ii: St. Agnes Hospital and Nursing School, Raleigh, N.C., 1923-1958

- 26 3 Correspondence, 1924, 1927
- 4 Survey report of St. Agnes by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee, 1946
- 5 Building requirements, 1944, 1946-1949
- 6 Audits, financial reports, 1945-1952
- 7 ACIN Director's correspondence with Bishop Edwin A. Penick, 1942, 1944-1947
- 8 ACIN Executive Secretary's correspondence with W. Gordon Poole, Administrator, St. Agnes, 1953-1955, 1958
- 9 St. Agnes pamphlet, articles, 1923, 1929, 1933

Series XVII: St. Mark's School, Birmingham, Ala., 1911-1941

- 26 10 Board of Trustees
- 10 Report to ACIN, 1912
- 11 Call meeting minutes, 1931-35
- 12 Van Hoose, J.A., Board member; correspondence, 1912
- 13 Brooks, Rev. C.W., Principal; correspondence, 1924
- 14 Committee on Negro Work, Diocese of Alabama; report appendix, n.d.
- 15 St. Mark's report, 1935
- 16 Mortgage; correspondence, 1933-1936
- 17 Audit report, 1937
- 18 Appeal pamphlet, 1911
- 19 ACIN Director's correspondence, 1930-1939
- 20 ACIN Assistant Director's correspondence, 1932-1940
- 21 ACIN Secretary's correspondence, 1938-1940
- 22 Disassociation from ACIN; memo, 1941
- 23 Historical summaries, 1934, c.1940

Series XVIII: St. Paul's Normal and Industrial School, Lawrenceville, Va., 1890, 1897, 1907-1957

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26	24	Charter, by-laws, and legal agreements, 1890, 1909, 1925, 1941, 1953
	25	Property title abstract, 1950
27	1	Board of Trustees meeting minutes, 1897, 1940-1951
	2	Executive Committee meeting minutes and records, 1940-1951
		Reports of the Principal and President to the Board of Trustees
	3	1938-1948
	4	1949-1951
	5	1951-1952
28	1	1953-1955
	2	1956-1957
	3	McClenney, Earl H., President; speech, "The American Church Institute for Negroes and the Affiliated Institutions", 1952
		Building program
	4	Blueprints, preliminary plans, 1947-1948, 1953
	5	Specifications and notes, 1948, 1953
	6	St. Paul's reports, 1936, n.d.
	7	Survey report of St. Paul's by Division of Surveys and Field Services, George Peabody College for Teachers, Nashville, Tennessee, 1946
		Budgets and Treasurer's reports to the Board of Trustees
	8	1937-1944
29	1	1945-1957
	2	Report on endowment and special funds, 1936
		Audit reports, (1935-1956 span)
	3	1935-1936, 1944-1949
	4	1950-1956
	5	Investment committee audit reports, 1945-1948
30	1	Appeal letter, 1911
		ACIN Director's correspondence, (1911-1953 span)
	2	General, 1911-1913, 1918
	3	Brown, Rt. Rev. William A., President, Board of Trustees; 1940-1942
	4	Brydon, Rev. G. McLaren, Treasurer of Diocese; 1927, 1938-1942
	5	Russell, J. Alvin, Principal; 1927, 1931, 1937-1944
	6	Thornton, John T., Vice President; 1941-1942, 1944
	7	Turner, A. H., Treasurer; 1937-1944
	8	Requests for financial assistance, 1937-1944
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30	9	Summer conference, 1938-1941
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- 11 Building program, 1940-1942, 1948-1953
- 12 Home Department Director's correspondence, 1949-1953
Publications, (1907-1948 span)
- 13 Pamphlets and bulletins, 1907, 1909, 1913, 1919, 1927, 1928, 1938, n.d.
- 14 *Southern Missioner*, 1910, 1940, 1947-1948
- 15 Historical summaries, 1936, 1941, n.d.
- 16 Alumnae testimonials, 1939, n.d.

Series XIX: St. Philip's Normal and Industrial School, San Antonio, Tex., 1921-1937

- 30 17 ACIN appropriation to St. Philip's, 1921, 1923, 1931, n.d.
- 18 ACIN Director's correspondence, 1921-1937
- 19 Capers, Rt. Rev. William T., Bishop of West Texas; correspondence, 1921-
1922
- 20 Report of visit to St. Philip's, 1926
Publications, (c.1920-1929 span)
- 21 St. Philip's brochure (3 copies), c.1920s
- 22 *Opportunity* (4 issues), 1923-1924, 1929

Series XX: Voorhees School and Junior College, Denmark, S.C., 1923-1927, 1933-1956

- 31 1 By-laws (2 copies), 1926
- 2 Board of Trustees meeting minutes, 1939, 1941, 1949-1952
- 3 President's annual reports to the Board of Trustees, 1947-1955
- 4 Blanton, J.E., Principal; interview with General Education Board (Diocese of
South Carolina?), 1924
- 5 Voorhees reports, 1926, n.d.
- 6 Survey recommendations, 1941
- 7 Building needs, n.d.
- 8 Treasurer's report, proposed budget, 1937-1938
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- 9 1934-1937
- 10 1938-1945
- 11 1945-1951
- 32 1 1951-1956
- 2 Advance Work reports, 1927, n.d.

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- 32 3 Reconstruction and advance fund, receipted and paid bills, 1947-1948
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- 4 May-December 1948

- ACIN Director's correspondence, 1923-1954
- 5 1923-1925, 1933-1935, 1939-1942
- 6 Investigation of Principal Blanton, 1940-1943
- 7 Voorhees debts, 1950-1954
- 8 ACIN Associate Director's correspondence; money in a closed bank, 1933-1934
- 9 ACIN Assistant Director's correspondence, 1949-1950
- 10 Historical summaries, c.1925, 1940
- 11 Voorhees pamphlets, n.d.
- 12 Publicity articles, 1941, 1953, n.d.